

# How to add accompanying person(s)

## 1. Log in your “My page”

My Page

Log-in History

Print

Map to the venue and surrounding area

Estimate/Invoice

Add/Edit (Personal Information)

Abstract/ Copyright/ Full paper: Add/ Confirm/ Edit

Confirm payment status (payment procedure)

Display operation method

Application Status

Registration

Procedure

There is/are currently 1 application item(s).

Application Details	Registration Date	Fee
Dr. <div>  </div> ) Application Type : Participant Reception : will Attend Banquet : will Attend Discovery Kanazawa / August 11(Thu) : will attend A course	25-Mar-2016	JPY60,000

Confirmation

Edit

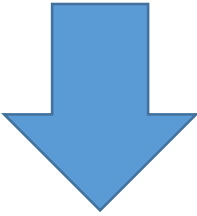
Cancel

Payment Amount

JPY60,000

Payment

Finished



The 8th Asian Conference on Multibody Dynamics (ACMD2016)

Registration Information

Add accompanying person(s)

Edit

Log-in Information

Log-in ID

Password

\*\*\*\*\*

Personal Information

Title

Dr.

Name

Address 1 (Building)

Address 2

## 2.Add your accompany name

The 8th Asian Conference on Multibody Dynamics (ACMD2016)

※ Required items are marked with an asterisk. (\*)

Personal Information

Title

☒ Prof.

☐ Dr.

☐ Mr.

☐ Ms.

Name

Given

Middle

Family

e.g. John Y. Smith

Next

Quit



Accompanying Person Information

Edit

Delete

Personal Information

Title

Prof.

Name

Aa Bb Cc

☐ メール配信が不要の場合は、チェックを入れてください。  
※チェック入れずに更新すると、設定状況に進じてメール配信されます。

Submit

Quit

3. Back to “My page”.

Edit accompany information

My Page

Log-in History

Print

Map to the venue and surrounding area

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Dr. <div></div> Application Type : Participant Reception : will Attend Banquet : will Attend Discovery Kanazawa / August 11(Thu) : will attend A course	25-Mar-2016	JPY60,000

Confirmation

Edit

Cancel

Payment Amount

JPY60,000

Payment

Finished

New/Additional Application

Cancel all reservations

Confirmation Sheet

4.Edit accompany information

Registration

Prof.

Registration

\* Participant

from 01-Mar-2016 00:00:00

JPY60,000

from 01-Jul-2016 00:00:00

JPY70,000

° Student

from 01-Mar-2016 00:00:00

JPY15,000

from 01-Jul-2016 00:00:00

JPY20,000

Reception \*

° will Not attend

\* will Attend

Banquet\*

° will Not attend

\* will Attend

Discovery Kanazawa / August 11(Thu) \*

° will Not attend

\* will attend A course

[Itinerary]

° will attend B course

° will attend C course

Prof. Aa Bb Cc

Registration

° Not attend

\* Registration for accompany person

JPY15,000

Reception \*

° will Not attend

\* will Attend

Banquet\*

° will Not attend

\* will Attend

Discovery Kanazawa / August 11(Thu) \*

° will Not attend

\* will attend A course

[Itinerary]

° will attend B course

° will attend C course

Next

Back

## 5. Complete Registration

Confirmation: Registration

Prof.

Application Type	Participant	JPY60,000
Reception	will Attend	
Banquet	will Attend	
Discovery Kanazawa / August 11(Thu)	will attend A course	
Subtotal		JPY60,000

Prof. Aa Bb Cc

Application Type	Registration for accompany person	JPY15,000
Reception	will Attend	
Banquet	will Attend	
Discovery Kanazawa / August 11(Thu)	will attend A course	
Subtotal		JPY15,000

Payment Amount

JPY75,000

Register

Back

### Accompanying Persons Definition:

Attendance at discovery Kanazawa, reception and banquet.  
Accompanying Person cannot attend the technical sessions.