

INSTRUCTIONS FOR PREPARING AN EXTENDED ABSTRACT OF CONFERENCE PROCEEDINGS FOR THE IIP/ISPS JOINT MIPE 2015

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ABSTRACT

This document provides information and instructions for preparing an extended abstract which will be included in conference proceedings for the IIP/ISPS Joint MIPE 2015. The conference proceedings will be issued to participants at the conference. The extended abstract should be submitted as a camera-ready manuscript. Follow the instructions in this document and use this file as a template to determine the layout of your manuscripts.

1. INTRODUCTION

For preparing the camera-ready manuscript of extended abstract, all authors are requested to use white paper in A4 size (210 mm by 297 mm). The manuscript should be written in **English** including figures, tables and references. Maximum length of the manuscripts is **3 pages**.

The whole paper (including the titles) should be set in **Times New Roman** (or an equivalent type face). The margins are top: **35 mm**, bottom: **25 mm**, left and right: **20 mm**. The column width is **82 mm** and the space between two columns is **6 mm**.

All manuscripts should be submitted via web site. (<http://www.jsme.or.jp/conference/mipe15/Extabstract/index.html>) Please carefully read the instruction appeared in the web site for the details of submission procedure. Manuscripts to be submitted must be in **font-embedded PDF format**. Although authors are encouraged to prepare your manuscripts using this MS-Word document as a template, please convert it to the PDF format before the submission. All fonts must be embedded. Manuscripts send by e-mail attachments will not be accepted. Note that submitted manuscripts will be sent to an offset printer without modification and printed exactly as they are received.

2. TITLE PART OF MANUSCRIPTS

Title part of your manuscript must contain following **three items** in the following order: **title of your presentation, name of author(s), and author's affiliation**. In MS Word template (this document), text box is placed at the top of the 1st page and it should

contain above three items. Width of the text box must be 170 mm and its height may vary in accordance with the items' length.

2.1 Title of your presentation

The title of your presentation should be typed in **14 pt., boldface and capital letters**. It should be centered and placed at the top of the text box.

2.2 Name of author(s) and author's affiliation

The name(s) of the author(s) should be typed in **12 pt., boldface, upper- and lower-case letters**. It (They) should be centered and placed under the presentation title. There should be a 10 pt. blank space separating the presentation title from the name(s) of author(s). Author's affiliation should comprise the department or division, university or company name, postal address including postal code, and e-mail address. All such information should be in **10 pt., italic, upper- and lower-case letters**.

3. MAIN BODY OF THE TEXT

The main body of the text should be **single spaced** and arranged in a **double-column** format. Please start by providing an abstract, giving brief summary and main features of your presentation. The type size should be **10 pt.** Indent by 3 mm when starting a new paragraph.

4. MAIN HEADINGS

Main headings should be typed in **capitals, boldfaced** and centered. Leave 5 pt. spacing above the main headings.

4.1 Subheadings

Subheadings should be typed in boldface, upper- and lower-case letters. They should be numbered consecutively (such as 4.1, 4.2, and so on) and flush to the left-hand side of the column. Main text should begin at the next line below subheadings. **Sub-subheadings** should be typed in the same way as subheadings. They should be numbered such as 4.1.1, 4.1.2, and so forth.

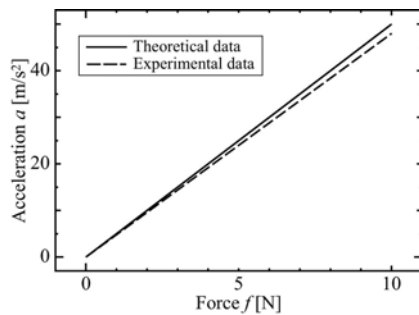


Fig. 1 Example of a figure.

5. EQUATIONS

Equations should be numbered consecutively with the number in parentheses, and flush to the right hand side of the column, e. g.,

$$m\ddot{x} + c\dot{x} + kx = f \quad (1)$$

6. FIGURES

All figures should be clear and legible to provide high-quality hard copy output. Please insert figures into the main text as near as possible to the position from which they are first referenced. Figure numbers and captions should be typed below the illustrations. The word 'Figure' should be shortened to 'Fig.' at the beginning of the figure caption. It should also be shortened to 'Fig.' in the text except when it begins a sentence, where it should be spelled out – 'Figure'. See Fig. 1.

7. TABLES

Type the table heading including the table number above the tables. See Table 1.

8. UNITS

Units used in the manuscript should be expressed in Standard International Units (SI).

9. CONCLUSION

Your camera-ready manuscript of extended abstract for the conference proceedings must be submitted via web site. (<http://www.jsme.or.jp/conference/mipe15/Extabstract/index.html>) Deadline of the submission is **April 10, 2015**. Please make sure that all manuscript to be submitted is **in the font-embedded PDF format**. In order to check the font status, open the PDF file using Acrobat Reader and select "File – Document Properties – Fonts", then you can see the embedded fonts in your PDF file.

REFERENCES

References must be numbered consecutively throughout the manuscript. They should be listed at the end of the manuscripts with the heading 'REFERENCES'.

Table 1 Character size and style

Title	14 pt.	bold
Name of authors	12	bold
Author's affiliation	10	italic
Text	10	normal
Headings	10	bold
References	9	normal

Type size should be **9 pt.** The list of the references should contain names of all authors, title of the paper or book, journal name or publisher's name, volume number, year, and pages. The journal names and book titles should be in italic. When referring to references in the main text, type the corresponding number in square brackets [1]. In listing the references, use the format shown below.

- [1] Authors, "Paper title," Journal name, Vol. 1 No. 1 2015, pp. 1-2.
- [2] Authors, Book title, Publisher's name, 2015, Country.